



# BYPY™ 2019 Booking Form

**Event:** Birmingham Young Professional of the Year (BYPY™) Awards 2019

**Date:** Thursday 16th May 2019

**Venue:** The ICC, Broad Street, Birmingham B1 2EA

|                         | Member* (ex VAT) | Standard (ex VAT) |
|-------------------------|------------------|-------------------|
| Individual              | <b>£105</b>      | <b>£130</b>       |
| Table of 10             | <b>£1,000</b>    | <b>£1,200</b>     |
| Table of 12             | <b>£1,200</b>    | <b>£1,500</b>     |
| Membership/Ticket Combo | <b>£205</b>      | -                 |

\*Birmingham Aspire, Birmingham Future or Birmingham Leaders members fully subscribed until on or after Thursday 16th May 2019. Your booking for member tables must include three or more members per table, and member names must be detailed within your booking - please use the guest information form to detail these. If your company has a corporate package you are eligible for a member rate table.

## Booker:

First Name:

Last Name:

Organisation:

Job Title:

Address:

Post Code:

Email:

Phone:

## Lead Attendee: (if different)

First Name:

Last Name:

Membership #:

Email:

Special Requirements: (including dietary and access)





## Payment:

Online payment is not available for this event. Please send over the completed booking form and you will be invoiced accordingly. Once you have received an invoice you can then pay via:

**BACS** – Lloyds TSB / **Sort Code:** 30-00-03 / **Account Number:** 01002404 / **Reference:** BYPY

**Credit/Debit Card** – We accept Mastercard, Visa, Maestro and Delta, just call 0121 270 8000

**Cheque** – Make your cheque payable to **Business Professional Services Birmingham Ltd**

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### EVENT BOOKING TERMS AND CONDITIONS:

On completion, this booking represents a legally binding contract in which the following terms and conditions apply:

#### GENERAL TERMS

1. This event is organised by Business Professional Services Birmingham Limited (Company Registration Number 02497023) (“BPS Birmingham”), a not-for-profit company limited by guarantee, of which Birmingham Aspire, Birmingham Future and Birmingham Leaders are the Members.
2. This contract is between the person/company named on the registration form (the “Delegate/Delegates”) and BPS Birmingham.
3. These terms and conditions constitute the entire terms and conditions of this contract. No other terms apply.
4. Event bookings are sold by BPS Birmingham on behalf of the unincorporated associations known as Birmingham Aspire, Birmingham Future and Birmingham Leaders.

#### BOOKINGS

5. Bookings are offered subject to availability. BPS Birmingham reserves the right to amend prices and event details (including changing the venue and/or speakers) at any time and without prior notice.
6. Payment must be made on submission of the registration.
7. A Delegate’s place at the event will not be reserved until payment is received.
8. Confirmation of registration and a VAT receipt will be emailed to each Delegate/ booker as appropriate. Please visit the relevant BPS Birmingham website for full event information, venue details and location maps.
9. BPS Birmingham reserves the rights to charge interest for late payment at the statutory rate of interest under the Late Payment of Commercial Debts (Interest) Act 1998 for any invoices, or other request for payment, not paid within 30 days.

#### EXCHANGES & REFUNDS

10. Bookings are not transferable. This booking is made for the Delegate specified on the registration form.
11. Subject to condition 12, cancellations must be made in writing and will be subject to a 10% administration charge.
12. No refunds can be made for cancellations notified after sales for the event have closed.
13. BPS Birmingham reserves the right in its absolute discretion to cancel the event. If an event is cancelled, BPS Birmingham cannot guarantee that a refund for your booking will be made. Any refunds will be made at the absolute discretion of BPS Birmingham giving regard to all of the circumstances of the cancellation.

#### SAFETY & ENJOYMENT

14. BPS Birmingham checks venues for accessibility. Please let us know if you have any specific access requirements.
15. BPS Birmingham reserves the right to refuse entry to Delegates, or remove Delegates from an event, at its absolute discretion.
16. Every effort will be made to admit latecomers at a suitable break in the event but admittance cannot be guaranteed.
17. BPS Birmingham reserves the right to take images of Delegates at events and retains the exclusive right to use any images taken at the event for marketing purposes unless a Delegate notifies BPS Birmingham that they do not consent to this use, prior to an event.

#### LIABILITY

18. BPS Birmingham is not liable for bank charges or any other costs incurred by Delegates in attending the event.
19. BPS Birmingham accepts no responsibility for the views or opinions expressed by speakers, chairs or any other persons at the event.
20. BPS Birmingham accepts no responsibility for any personal property. Personal arrangements including travel, accommodation and subsistence relating to attending this event are arranged at your own risk.
21. All these terms and conditions are governed by English Law and any disputes arising from a transaction with BPS Birmingham are subject to the exclusive jurisdiction of the English Courts.

#### DATA PROTECTION

Our Privacy Policy can be viewed at <https://bpsbirmingham.co.uk/future/fine-print/>. All enquiries relating to how your data is processed in line with GDPR should be directed to [hello@bpsbirmingham.co.uk](mailto:hello@bpsbirmingham.co.uk).

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By submitting this form you confirm that the above is true and correct to the best of your knowledge.

**Signed:**

**Date:**



Send your completed form, along with choice of payment type to [hello@bpsbirmingham.co.uk](mailto:hello@bpsbirmingham.co.uk)